

STAFF REPORT

DATE: September 23, 2024
TO: Sacramento Regional Transit Board of Directors
FROM: Blanca Salcedo, VP, Operations
SUBJ: APPROVE A SOLE SOURCE PROCUREMENT AND THE FOURTH AMENDMENT TO THE CONTRACT FOR MICROTRANSIT SCHEDULING SERVICES WITH VIA MOBILITY, LLC.

RECOMMENDATION

Adopt the Attached Resolution.

RESULT OF RECOMMENDED ACTION

Amending the current Contract with Via Mobility, LLC to extend by 3 months will allow SacRT to continue to use Microtransit Scheduling Services software needed for SacRT to provide Microtransit service until the service is discontinued.

FISCAL IMPACT

The Fourth Amendment would increase the Contract Total Consideration by \$40,000, from \$646,694 to \$686,694. The increase for FY 24 - 25 is included in the approved FY 24 - 25 Operating Budget.

DISCUSSION

SacRT began to provide Microtransit on-demand-response service to customers in 2018. In July 2018, under Resolution No. 18-07-0071, the SacRT Board delegated authority to the GM/CEO to approve and execute a Contract with Via Mobility, LLC to provide Microtransit Scheduling software and the contract was executed in October 2019.

In October 2023, SacRT exercised its final option to extend the Contract for a fifth year to October 15, 2024. SacRT's original intent was to combine the solicitation of a new long-term solution for demand-response scheduling software with its similar software needs for ADA complementary paratransit scheduling software. However, as SacRT will discontinue Smart Ride service on December 31, 2024 (addressed in a separate Board item), a long-term solution is no longer needed and a short-term extension of the Contract is required for Via Mobility, LLC to provide the services through the end of Smart Ride service and for close out activities. If SacRT allows the current contract to expire without a new contract to provide Microtransit Scheduling software services, it would cause a significant disruption in the daily operations and SacRT will not be able to provide Smart Ride service.

To ensure there is not a lapse in services prior to the end of the SmaRT Ride program, staff recommends the Board to approve the Fourth Amendment to the Contract for Microtransit Scheduling Services with Via Mobility, LLC to extend services for three months through January 15, 2025 and increase the Contract Total Consideration by \$40,000, from \$646,694 to \$686,694.

The amendment amount is considered fair and reasonable as Via Mobility, LLC has confirmed that the current per vehicle pricing (which was deemed fair and reasonable at the time of Contract award) will remain in effect for the duration of the contract extension.

RESOLUTION NO. 2024-09-099

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

September 23, 2024

APPROVE A SOLE SOURCE PROCUREMENT AND THE FOURTH AMENDMENT TO THE CONTRACT FOR MICROTRANSIT SCHEDULING SERVICES WITH VIA MOBILITY, LLC.

WHEREAS, Via Mobility, LLC (“Via”) has provided microtransit scheduling services to SacRT since 2019; and

WHEREAS, SacRT has been satisfied with the scheduling services provided by the Via; and

WHEREAS, the existing Software License and Services Agreement will expire on October 15, 2024; and

WHEREAS, it was originally anticipated that a new long-term contract would be put in place for replacement microtransit scheduling services prior to expiration of the existing Agreement; and

WHEREAS, SacRT’s SmaRT Ride microtransit service will be discontinued effective December 31, 2024, but SacRT requires microtransit scheduling services until the service is discontinued; and

WHEREAS, it would be inefficient if not impossible to obtain another provider for a short-term contract for these services.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, pursuant to Section 1.405.B.2 of the Procurement Ordinance, the Board has determined that it is in the best interest of SacRT to amend the existing Contract with Via to extend for an additional three months, to terminate January 15, 2025.

THAT, the Fourth Amendment to the Contract for Microtransit Scheduling Services between Sacramento Regional Transit District, therein referred to as “SacRT,” and Via Mobility, LLC, therein referred to as “Consultant,” whereby the term is extended to January 15, 2025 and the total consideration is increased by \$40,000, from \$646,694 to \$686,694, is hereby approved.

THAT, the Chair and the General Manager/CEO are hereby authorized and directed to execute the Fourth Amendment.

PATRICK KENNEDY, Chair

A T T E S T:
HENRY LI, Secretary

By: _____
Tabetha Smith, Assistant Secretary